

Tax reference

Please quote
these if you
write or call.
It will help to
avoid delay.

National Insurance number

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Date stamp

Name of client

where form issued to an agent

Dear Sir/Madam

Yours faithfully

Please turn over

Particulars of claimant

Use CAPITAL LETTERS

Full name

Address

Postcode

Tick as appropriate ✓

Should the repayment be sent to you

or

your bank or building society account
or other nominee

If the repayment is to be sent to your
(or your nominee's) bank or building society account,
please give the details requested below.

Name of bank or building society

Branch sort code

Account Number

Name of account

Building society reference

If you want the repayment to be made to someone
other than yourself (a nominee) please complete the
authority in the next column.

Authority to someone else

I authorise (name of nominee)

to receive on my behalf the amount due.

If you want the repayment to be made
to your agent

Agents reference for you

Nominee's address

Postcode

Claimant's signature

Date

/ /

This authority must be signed by you. A photocopy of
your signature will not do.

Date received